

Five Islands Academy
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Equity, Excellence, Evolution

The Five Islands Academy is an all-age, multi-site, Church of England Academy, serving the island communities of Bryher, St Agnes, St Martin's, St Mary's and Tresco. It is part of the Leading Edge Academies Partnership.

Monday 26th January 2026

Year 10 Information Update: Work Experience 2026

Dear Parents,

We are delighted to be able to inform you that we will be offering a work experience placement week from **Monday 13th-17th July 2026**. This five-day programme is an important element in preparing our older students for the world of work and may also help them to clarify an intended career path. It is certainly an important aspect in preparing them for adulthood. For comprehensive information please visit the [Cornwall County Council website](#) which contains everything you need to know about placements and Work Experience in general. Additional information is available for parents and students on Firefly.

It is my responsibility to oversee the programme, along with the Year 10 tutor team, to ensure that all the relevant paperwork is completed and that students are adequately prepared for their placements.

The sourcing and **securing of a work placement is the responsibility of parents/carers**. Our tutor team will provide support in tutor time to research and plan potential placements. We understand that some families may prefer their child to remain on Scilly rather than travel to the mainland and we will support all choices as far as is practical. If your son/daughter prefers to do their placement on the mainland we would urge parents to consider the availability of safe and appropriate accommodation as a crucial factor. Again, **it is the responsibility of you as parents/carers to secure any accommodation**.

Work experience changed significantly at the height of the pandemic and so students now have the opportunity to access work experience, online or virtually, from providers across the country if they choose to do so. If your child would like to investigate remote placements, you can find some opportunities [here](#)

Your child will bring home a paper copy of the Work Experience Placement Approval and Consent Form 2025-2026. **Sections 1, 2, 3 and 4 will need to be completed by you with support from the intended work experience employer**. The form should be returned to school once you have completed the relevant sections. I would like all the paperwork to be completed, returned and submitted to Cornwall County Council by the end of March 2024.

Once a placement has been chosen, Cornwall Education Business Partnership (CEBP) are obliged to carry out a Placement Suitability Visit to ensure that the provider can take account of the health, safety and welfare of

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the student on placement. CEBP requires a minimum of 12 weeks in order to undertake these vital checks. Only once these checks have taken place and school has received approval by CEBP can a student go into this work place. For this reason, it is essential that the completed form is returned to school by Monday 1 May 2023.

CEBP will be visiting the school to deliver some vital Health and Safety preparation work and deliver a programme to enable students to get the most out of their Work Experience opportunity, outlining how to complete their Work Experience Log Book and what to do in the event of any problems on their placement. As always, school staff will be on hand to support and encourage our students; work experience can be very rich and rewarding, and we want it to be as successful as possible for everyone.

I hope that this letter has helped to provide you with some more information about events during the next term. I will be in contact with further updates and information, but please do not hesitate to contact me if you have any questions. Should you wish to discuss anything further regarding Work Experience then please contact timgarratt@fiveislands.org.

Yours faithfully,

Tim Garratt
Assistant head Behaviour and Aspirations
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